



ADMISSION INSTRUCTIONS

ADMISSION DATE: _____

ADMISSION TIME: A TEXT MESSAGE THE DAY PRIOR WILL CONFIRM YOUR ADMISSION TIME **AM / PM**

Fasting: NO FOOD OR DRINK 6 HOURS PRIOR TO YOUR SURGERY

Carer: YOUR CARER MUST ARRIVE WITH YOU ON ADMISSION

Dress: NO SLIP ON SHOES, HIGH HEELS OR THONGS

What to bring: PRIVATE HEALTH INSURANCE CARD (if relevant)

SURGEON: _____

ANAESTHETIST: _____

ANAESTHETIST PHONE: _____

ONLINE E-ADMISSION

Thank you for choosing our fully accredited day hospital for your surgery. The following information is designed to help you with your day hospital stay and discharge preparations.

To avoid delays, we request that you complete and submit your required e-Admission hospital forms via our online portal **no later than 14 business days** prior to your planned admission.

The e-Admission consists of a Patient Admission Form and a Medical Health Questionnaire. If you require assistance completing the e-Admission forms, please contact our team for assistance on 08 8232 3525.

Further day hospital and surgery information can be found on our website, oromax.com.au

STEP 1

To start your e-Admission Registration you can either:

SCAN QR CODE:



OR

VISIT:

www.preadmit.com.au/Patient/oromax

Then follow the prompts to create your patient account.

Create an Account

Already have an account? [Sign In](#)

Surname ✖

First Name

Email

Password

Confirm Password

Note: Password must be 8-20 characters long and it must contain at least 1 upper case, 1 lower case and 1 number.

Create

STEP 2

Two Step Authentication

Enter your mobile number to receive a verification code via a text message.

Enter the verification code and press "Verify Code".

Two Step Authentication

Our goal is to keep your patient data safe. To help secure your information, we can identify you via SMS. You can skip this step below.

Skip this setup

Enter your mobile number

61 eg. 0121 121 161

Enter your Verification Code

Enter your 6-digit code

STEP 3

SELECT: Start a New Form

Follow the prompts and complete the form.

Note: At any point you can scroll to the bottom of the page and select "continue later" and your data will be saved. You can log back in and continue with your registration.

If you have completed an online admission for a previous admission, you can log into your account and update any details that may have changed, including your medical history.

CHECKLIST

- Complete your e-Admission online no later than 14 days prior to your planned admission.
- Admission time - you will receive a text message from Oromax Day Surgery the day prior to your admission confirming your arrival time.
- You must fast six (6) hours prior to your admission time. Fasting means:
 - NO food (including chewing gum or lollies)
 - NO drinking for the six (6) hours prior to your admission. Clear fluid (water only) may be taken up to two (2) hours before your admission with a limit of 200ml per hour
- Know the time at which you need to start fasting prior to your procedure.
- Arrange your carer, your carer MUST present with you on arrival for your surgery. Your carer must be a responsible adult who can accompany you home and stay with you for 24 hours after your surgery.
- Private health insurance card
- Payment for fees
- Please ensure you wear suitable shoes, thongs or slip on shoes or high heels are not appropriate.
- Please wear clothing that allows easy access to both arms.
- For your safety please ensure you park in our on-site ground floor parking.
- Any personal items such as mobile phone, purse/wallet or handbag that you have with you MUST be left with your carer just prior to being admitted for surgery. You cannot bring these with you into surgery.

Oromax Day Surgery accepts no responsibility for patients possessions, including jewellery, watches, mobile phones, dentures, glasses, hearing aids and money.

GENERAL INFORMATION

- You may continue to take most prescription medications (including the contraceptive pill).
- Pregnancy – elective surgery is usually deferred for the first three months.
- When surgery is complete, you will be walked to our recovery unit where you will be attended by a Registered Nurse.
- When you arrive home you must rest. Do not do anything that requires effort or concentration. If you do feel dizzy or light-headed, lie down.
- After having Intravenous Sedation, for your protection:
 - Do not drink alcohol
 - Do not drive or operate any type of machinery
 - Do not sign any legal documents

SURGERY PATIENT PARKING

Oromax Day Surgery has convenient on-site ground floor parking accessible via Little Grenfell Street.

Enter via ground floor car park, second driveway on the left.



RESPECTING YOUR PRIVACY

The privacy of your personal information is important to us at Oromax Day Surgery and we are committed to ensuring it is protected. Oromax Day Surgery complies with the Australian Privacy principles under the Commonwealth Privacy Act 1998 and all other state legislative requirements in relation to the management of personal information.

FEEDBACK

We welcome any feedback relating to any aspect of the care and services you receive at Oromax Day Surgery.

If you have any particular concerns whilst admitted, we encourage you to speak directly to our clinical staff involved in your care on the day.

The hospital will always endeavour to acknowledge receipt of a written complaint within 7 days and provide a written response to the complaint within a reasonable time frame. It may be necessary to request further information from the complainant before the matter can be resolved. If the individual is not satisfied that the Oromax Day Surgery has resolved their complaint, they have the right to make a complaint to the Office of the Australian Information Commissioner (OAIC) or the Health Services Commissioner.

All written correspondence should be addressed to:
Clinical Services Manager | Oromax Day Surgery
Level 2, 66 Rundle Street
KENT TOWN SA 5067
P | 08 8232 3525
E | clinical@oromax.com.au

PATIENT NOTES
